#### UNITED STATES MARINE CORPS



MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION
MARINE CORPS BASE QUANTICO
3250 CATLIN AVENUE
QUANTICO VA 22134-5001

IN REPLY REFER TO: Canc: Jan 18

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# MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION-MARINE CORPS BASE QUANTICO BULLETIN 1050

From: Commander, Marine Corps Installations National Capital

Region-Marine Corps Base Quantico

To: Distribution List

Subj: HOLIDAY ROUTINE FOR CALENDAR YEAR 2017

Ref: (a) MCO 1050.3J

(b) NAVPERS 15560D, par. 1050-280

(c) MCBO 1050.1B (d) 5 U.S.C. 6103

Encl: (1) Federal Holiday Schedule

- 1. <u>Situation</u>. The dates of recognized Federal holidays outlined in enclosure (1) can be found at the Office of Personnel Management (OPM) website. The OPM publishes changes to the dates on which recognized Federal holidays are to be observed, as authorized by Presidential Executive Orders.
- 2. <u>Mission</u>. To promulgate policy for the observance of Federal holidays. Publication of this Bulletin is intended to achieve consistency in the holiday routine designated for Marine and civilian employees assigned to Marine Corps Installations
  National Capital Region-Marine Corps Base Quantico (MCINCR-MCBQ), and facilitate individual long-range personal planning.

## 4. Execution

- a. Commander's Intent and Concept of Operations. I expect leaders and supervisors of MCINCR-MCBQ organizations to afford our military and civilian personnel the maximum opportunity for time off to safely enjoy the Federal holidays. Leave and liberty should be granted consistent with mission requirements in a liberal manner that is equitable and fair to all.
  - b. Subordinate Element Missions.

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- (1) Commanding Officers shall authorize leave and/or liberty for military personnel to celebrate the Federal holidays in accordance with references (a), (b), (c) as applicable, and this Bulletin.
- (2) Authorized leave in addition to holiday leave for civilian personnel to celebrate the Federal holidays in accordance with reference (d) and this Bulletin.
- 5. <u>Administration and Logistics</u>. All levels will conduct the appropriate safe driving and recreational activities instruction prior to each holiday.

## 6. Command and Signal

- a. <u>Command</u>. This Bulletin is applicable to MCINCR-MCBQ activities and tenant activities administratively serviced by MCINCR-MCBQ.
  - b. Signal. This Order is effective the date signed.

1/6/2017

R. V. BOUCHER Chief of Staff

Signed by: BOUCHER.ROBERT.VANCE.1037078529

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### FEDERAL HOLIDAYS

Martin Luther King Jr's Birthday (Monday, 16 January 2017) 1200, Friday, 13 January 2017 - 0730, Tuesday, 17 January 2017

President's Day (Monday, 20 February 2017) 1200, Friday, 17 February 2017 - 1200, Tuesday, 21 February 2017

Memorial Day (Monday, 29 May 2017) 1200, Friday, 26 May 2017 - 1200, Tuesday, 30 May 2017

Independence Day (Tuesday, 4 July 2017)
1630, Friday, 30 June 2017 - 0730, Wednesday, 5 July 2017

Labor Day (Monday, 4 September 2017) 1200, Friday, 1 September 2017 - 1200, 5 Tuesday, September 2017

Columbus Day (Monday, 9 October 2017) 1200, Friday, 6 October 2017 - 1200, Tuesday, 10 October 2017

Veterans Day (Friday, 10 November 2017) 1630, Thursday, 9 November 2017 - 0730, Tuesday, 14 November 2017

Thanksgiving Day (Thursday, 23 November 2017) 1630, Wednesday, 22 November 2017 - 0730, Monday, 27 November 2017

Christmas Day (Monday, 25 December 2017) 1630, Friday, 22 December 2017 - 0730, Wednesday, 27 December 2017

New Year's Day (Monday, 1 January 2018) 1630, Friday, 29 December 2017 - 0730, Wednesday, 3 January 2018